



PERPUSTAKAAN

LIBRARY | Universiti Sains Malaysia

"BERILMU, AMANAH, PROGRESIF"





HISTORICAL BACKGROUND

The Universiti Sains Malaysia Library was established in 1969. Initially, the Library operated in borrowed premises at the Malayan Teacher's Training College, Gelugor. When USM moved to its own permanent campus at Minden in 1971, the Library was housed in a heritage building which is now the University's Museum and Gallery. The main Library moved to its present three-storey building (Perpustakaan Hamzah Sendut 1) in 1979 and additional Library building (Perpustakaan Hamzah Sendut 2) was built in 1996. On 10th December 2004, the Main Library was named Hamzah Sendut Library taken after the name of the first USM Vice Chancellor, Tan Sri Hamzah Sendut. Recently on 3rd March 2011, a new research wing was officiated by former Vice Chancellor Professor Tan Sri Dato' Zulkifli Abdul Razak.

USM VISION

"Transforming Higher Education for a Sustainable Tomorrow"

USM is a pioneering, transdisciplinary research intensive university that empowers future talents and enables the bottom billions to transform their socio-economic well-being.

USM MISSION

PHS MISSION

To be an Academic and Research Library that owns valuable resources and renders quality services to support Universiti Sains Malaysia as an excellent higher learning institution in teaching, learning, research, negotiation and human development which also contribute towards knowledge improvement.

LIBRARY NETWORK

Perpustakaan Hamzah Sendut (PHS) Hamzah Sendut Library

Universiti Sains Malaysia
11800 USM, Pulau Pinang
Tel: 04-6533700 / 04-6533720 /
04-6535350
Fax: 04-6571526
E-mail: adminlib@usm.my
Website: www.lib.usm.my

Perpustakaan Hamdan Tahir (PHT) Hamdan Tahir Library

Kampus Kesihatan,
Universiti Sains Malaysia
16150 Kubang Kerian, Kota Bharu, Kelantan
Tel: 09-7671458 / 09-7671473
Fax: 09-7651823
E-mail: infopht@kk.usm.my
Website: www.kck.usm.my/pustaka

Perpustakaan Kejuruteraan Engineering Library

Kampus Kejuruteraan
Universiti Sains Malaysia
Seri Ampangan
14300 Nibong Tebal
Pulau Pinang
Tel: 04-5995113
Fax: 04-5941019
E-mail: lbinfo@eng.usm.my
Website: <http://library.eng.usm.my>

Pusat Ilmu Translasi dan Maklumat (PITM) Translational Knowledge and Information Centre

Institut Perubatan dan Pergigian Termaju (IPPT)
Universiti Sains Malaysia
Bertam, 13200 Kepala Batas
Pulau Pinang
Tel: 04-5622888 ext. 2230 (service counter)
Fax: 04-5622464
E-mail: perpustakaan@amdi.usm.edu.my
Website: <http://kic.amdi.usm.edu.my>



REGULATION

01

Customers must display their smart cards upon entering the Library

02

Customers must adhere to the Dress Code as stipulated by the University

03

Customers are requested to observe silence. Mobile phone must be put on silent mode in the Library premise

04

Eating and drinking (except for plain water) is prohibited in the Library

* Other library regulations could be referred in the E-Guide Book in the library website: (www.lib.usm.my)



OPENING HOURS

PERPUSTAKAAN HAMZAH SENDUT
HAMZAH SENDUT LIBRARY

DURING SEMESTER 1 AND 2

Monday - Friday	: 8.30 am - 10.30 pm
Saturday & Sunday	: 9.00 am - 4.00 pm
Public Holiday	: Closed

EXAMINATION WEEK

Monday - Friday	: 8.30 am - 10.30 pm
Saturday & Sunday	: 9.00 am - 10.30 pm
Public Holiday	: 9.00 am - 10.30 pm
Main Festival	: Closed

SEMESTER BREAK

Monday - Friday	: 8.30 am - 4.40 pm
Saturday & Sunday	: Closed
Public Holiday	: Closed

LONG DISTANCE LEARNING INTENSIVE COURSE

Monday - Friday	: 8.30 am - 10.30 pm
Saturday & Sunday	: 9.00 am - 4.00 pm
Public Holiday	: Closed

Note: Service counters are closed from 12.00 noon - 2.45 pm every Friday



LOCATION SYMBOL

a	Abstract and Index
b	Forbidden Book
bn	Rare Book
f	Folio size book (height => 28 cm)
ff	Folio size book (height => 40 cm)
m	Malay Language Collection
r	Reference Collection
rb	Limited Collection / Thesis
rbm	Malaysiana Collection
Arkib	Archive Collection
H	Gerald Hawkins collection
MHS	Muhammad Haji Salleh Collection
HST	Tun Hamdan Syeikh Tahir Collection
KPM	Southeast Asian Peranakan Collection
DAR	Vice Chancellor Collection

r
fCT103
A161
2005

r - reference symbol
f - folio symbol
CT103 - class number
A161 - author number
2005 - publication date



CLASSIFICATION SCHEME (LIBRARY OF CONGRESS)

A	GENERAL WORKS	G	GEOGRAPHY, ANTHROPOLOGY, RECREATION	QH-QR	Biology
B	PHILOSOPHY, PSYCHOLOGY, RELIGION	H	SOCIAL SCIENCES	R	MEDICINE
B-BD	Philosophy, Logic, Speculative Philosophy	HA	Statistics	S	AGRICULTURE
BF	Psychology	HB-HJ	Economy	T	TECHNOLOGY
BJ	Ethics	HM-HX	Sociology	TA	Engineering (General), Civil Engineering
BH	Aesthetics	J	POLITICAL SCIENCE	TC	Hydraulic Engineering
BL	Religion, Mythology, Rationalism	K	LAW	TD	Environmental Technology
BP	Islam, Bahaiism, Theosophy	L	EDUCATION	TE	Highway Engineering
BR-BX	Christianity	M	MUSIC AND BOOKS ON MUSIC	TH	Building Construction
C	AUXILIARY SCIENCES OF HISTORY	N	FINE ARTS	TJ	Mechanical Engineering and Machinery
D	WORLD HISTORY AND HISTORY OF EUROPE, ASIA, AFRICA, AUSTRALIA, NEW ZEALAND, ETC.	P	LANGUAGE AND LITERATURE	TK	Electrical Engineering, Electronics, Nuclear Engineering
DA	United Kingdom	PJ6001-7842	Arabic Language and Literature	TL	Aeronautics
DB-DR	Europe	PL5021-5484	Language and Literature of Malay and Indonesian	TN	Mining Engineering, Metallurgy
DS1.35	Asia	PN	Literature(General)	TP	Chemical Technology
DS36.498	Middle East, West Asia, South Asia	Q	SCIENCE	TS	Manufactures
DS501.689	Southeast Asia	QA	Mathematics	U	MILITARY SCIENCE
DS701.937	Eastern Asia	QB	Astronomy	V	NAVAL SCIENCE
DT	Africa	QC	Physics	Z	BIBLIOGRAPHY, LIBRARY SCIENCE, INFORMATION RESOURCES
DU	Oceania (termasuk Australia, New Zealand, Kepulauan Pasifik)	QD	Chemistry		
E-F	HISTORY OF THE AMERICAS	QE	Geology		



FINES

Type of material	Amount
Open Shelf	RM 0.10 per/day
Special Collection (non-science)	RM 0.10 every 10 minutes
Special Collection (science)	RM 1.00 per/day
Inter Library Loan (non-USM)	RM 1.00 per/day
Media Collection	Rm 0.10 per/day



LOAN ELIGIBILITY

Category	Open Staff	Pusat Islam Library	Audiovisual / Media	Special Collection		Fiction	Distance Education Collection	Online Database
				Science (24 Hours)	Non-Science (3 Hours)			
Academic Staff/ Admin	25 items (60 days)	10 items (30 days)	4 items (14 days)	1 item		2 items (60 days)	Not Allowed	Inside and Outside Campus Access
Post-graduate	25 items (60 days)	8 items (14 days)	4 items (14 days)	1 item		2 items (60 days)	Not Allowed	
Under-graduate	10 items (14 days)	2 items (14 days)	4 items (14 days)	1 item		2 items (14 days)	Not Allowed	
Distance Education Student	8 items (14 days)	6 items (14 days)	4 items (7 days)	1 item		2 items (14 days)	2 items (21 days)	
Support Staff	10 items (14 days)	10 items (30 days)	4 items (14 days)	Not Allowed		2 items (14 days)	Not Allowed	
Public/ MIDAS	4 items (14 days)	Not Allowed	Accompanied CD only	Not Allowed		Not Allowed	Not Allowed	Inside Library Access Only



TOP MANAGEMENT



CHIEF LIBRARIAN

Mohd Pisol Ghadzali
 ☎ 04-6533700
 ✉ mohdpisol@usm.my



DEPUTY CHIEF LIBRARIAN

Ali Hj. Abd. Rahim
 ☎ 04-6532885
 ✉ lbali@usm.my



DEPUTY CHIEF LIBRARIAN

Engku Razifah Engku Chik
 ☎ 09-7671470 / 1474
 ✉ razifah@usm.my



DEPUTY CHIEF LIBRARIAN

Mohd Nasir
 Hj Mohd Rashid
 ☎ 04-6533728
 ✉ nasir@amdi.usm.edu.my



SERVICES



HEAD OF DIVISION

Aini Yusof
☎ 04-6533705
✉ aiy@usm.my



LIBRARIAN

Nor Azan Ibrahim
☎ 04-6532592
✉ nor_azan@usm.my

MALYSIANA & ARCHIVE DIVISION



HEAD OF DIVISION

Habsah Abdul Rahman
☎ 04-6535357
✉ habsah@usm.my



LIBRARIAN

Fujica Azura Fesal
☎ 04-6535364
✉ fujica@usm.my

- Malaysiana Collection
- USM Archival Collection
- Malaysiana Pamphlets Collection
- Rare Books Collection
- Special Collections



CIRCULATION DIVISION

- Loan, Returning, Renewal & Reservation
- Inter Library Loan
- Membership
- Carrel Room
- Lockers - Shelving

LIBRARIAN

Musa Mohamed Ghazali
☎ 04-6533890
✉ musa_mg@usm.my



CUSTOMER RELATIONS DIVISION

HEAD OF DIVISION

Radia Banu Jan Mohamad
☎ 04-6533710
✉ radia_banu@usm.my



LIBRARIAN

Mohd Kamal Mohd Napiah
☎ 04-6533706
✉ mohdkamal@usm.my



LIBRARIAN

Intan Haryati Ibrahim
☎ 04-6533018
✉ intanharyati@usm.my



- Customer Complaints & Feedbacks
- i- Counter - Foyer Reservation - Fax
- Visitor - Exhibition - Community Program - Library Briefing

MEDIA SERVICES DIVISION



HEAD OF DIVISION

Rizalawati Ayu
Abdul Razak
☎ 04-6533891
✉ ayu@usm.my

- Loan, Returning, Renewal & Reservation Of Audiovisual Material
- Viewing & Music Room
- Audio Room For The Group Listening Of Music/drama/ Speeches Etc.

- Loan/usage Of Maps And Aerial Photos.
- Audio Recordings For Projects Related To Student's Courses (E.G. Sound Effects, Back-ground Music Etc).

- User Education & Information Literacy Workshop
- Research Support Service
- Reference Service
- Library Roadshow (Taklimat Kembara)

- Research University (RU) Bibliometrics Management Service
- Electronic Information Service Unit

REFERENCE & RESEARCH DIVISION



HEAD OF DIVISION

Hamdan Hassan
☎ 04-6535374
✉ hh@usm.my



LIBRARIAN

Noor Anisah Khadiri
☎ 04-6535365
✉ nooranisah@usm.my



LIBRARIAN

Muhammad Akmal
Ahmat
☎ 04-6535373
✉ akmal_ahmat@usm.my



LIBRARIAN

Cik Ramlah Che Jaafar
☎ 04-6535375
✉ cramlah@usm.my



LIBRARIAN

Noor Adilah Azmi
☎ 04-6535376
✉ nooradilah@usm.my



LIBRARIAN

Rosnani Ahmad
☎ 04-6535372
✉ rosnaniahmad@usm.my

FACILITIES



Carrel rooms



Computer labs



Discussion rooms



Lockers



Multipurpose rooms



Photocopy machines



Prayer rooms



Returning box



Special needs customers facilities



Viewing rooms



24 hours reading area



COLLECTION



SPECIAL COLLECTION
MICROFORM COLLECTION ■ MALAYSIANA COLLECTION
OPEN SHELF COLLECTION
■ USM ARCHIVE COLLECTION



RESEARCH SUPPORT SERVICE
(WORKSHOPS)

■ **ENDNOTE**
■ LET'S PUBLISH @ OPEN ACCESS JOURNAL



■ **MENDELEY**
■ GOOGLE: YOUR RESEARCH SUPPORT TOOLS

■ GRAMMAR CHECKER
■ INFORMATION LITERACY SKILL (ILS)



DISTANCE EDUCATION LEARNING

This collection is specifically provided for distance education learning students. The loan can be done through post, but the cost of delivery must be borne by the requestor. Photocopy services also is available with the cost of RM 0.10 per page and postage services fee.

Note: Deposit of RM 20.00 (money post/cheque) must be made under USM Bursary for the above mentioned services.

Any enquiry, please contact:



Noorazilan bin Noordin
✉ noorazilan@usm.my
☎ 04-6532922



LIST OF DISTANCE EDUCATION LIBRARIES

1. Alor Setar	Kolej Sultan Abdul Hamid
2. Ipoh	Sek. Men. Keb. Wira Jaya
3. Kuala Lumpur	Sek. Men. Keb. Sains Selangor
4. Melaka	Sek. Men. Keb. Tinggi Melaka
5. Kota Bharu	Perpustakaan Hamdan Tahir, Universiti Sains Malaysia
6. Kuala Terengganu	Sek. Men. Sultan Sulaiman
7. Kuantan	Sek. Men. Sultan Abu Bakar
8. Kuching	Kolej Datu Patinggi Abg. Hj. Abdillah
9. Kota Kinabalu	Maktab Sabah
10. Arau	Sek. Men. Keb. Agama Arau



HAMDAN TAHIR LIBRARY(BRANCH)



OPENING HOURS

DURING SEMESTER 1 AND 2

Sunday - Thursday : 8.30 am - 10.30 pm
 Friday : 8.30 am - 12.15 noon
 Saturday : 8.30 am - 4.30 pm

EXAMINATION WEEK

Sunday - Thursday : 8.30 am - 10.30 pm
 Friday : 8.30 am - 12.15 noon
 Saturday : 8.30 am - 4.30 pm

SEMESTER BREAK

Sunday - Wednesday : 8.30 am - 4.30 pm
 Thursday : 8.30 am - 4.15 noon
 Friday & Saturday : closed

Public Holiday : Closed



CONTACT INFORMATION

Deputy Chief Librarian / Head 09-7671 470/1474

Administration 09-7671 472

Acquisition 09-7671 476

Technical Processing 09-7671 467

Customer Relation 09-7671 448

Circulation Counter 09-7671 473

Reference & Research Counter 09-7671 458

Media Services Counter 09-7671 479

Serials Counter 09-7671 471



PRE-CLINICAL SCIENCES

Class No.	Subject	Class No.	Subject
QS	Human Anatomy	QW	Microbiology and Immunology
QT	Physiology	QX	Parasitology
QU	Biochemistry	QY	Clinical Pathology
QV	Pharmacology	QZ	Pathology

MEDICINE AND RELATED SUBJECTS

Class No.	Subject	Class No.	Subject
W	Health Professions	WN	Radiology, Diagnostic Imaging
WA	Public Health	WO	Surgery
WB	Practice of Medicine	WP	Gynecology
WC	Communicable Diseases	WQ	Obstetrics
WD	Diorders of Systemic, Metabolic or Environmental Origin, etc.	WR	Dermatology
WE	Musculoskeletal System	WS	Pediatrics
WF	Respiratory System	WT	Geriatrics, Chronic Disease
WG	Cardiovascular System	WU	Dentistry, Oral Surgery
WH	Hermic and Lymphatic Systems	WV	Otolaryngology
WI	Digestive System	WW	Ophthalmology
WJ	Urogenital System	WX	Hospitals and Other Health Facilities
WK	Endocrine System	WY	Nursing
WL	Nervous System	WZ	History of Medicine
WM	Psychiatry		

Note: Other disciplines are cataloged under Library of Congress classification scheme



ENGINEERING LIBRARY(BRANCH)



OPENING HOURS

DURING SEMESTER 1 AND 2

Monday - Friday : 8.30 am - 7.30 pm

Saturday & Sunday : 9.00 am - 4.00 pm

Public Holiday : Closed

EXAMINATION WEEK

Monday - Friday : 8.30 am - 10.30 pm

Saturday & Sunday : 9.00 am - 10.30 pm

Public Holiday : 9.00 am - 10.30 pm

Main Festival : Closed

SEMESTER BREAK

Monday - Friday : 8.30 am - 4.40 pm

Saturday & Sunday : Closed

Public Holiday : Closed

*Note: Service counters are closed from
12.00 noon - 2.45 pm every Friday*



CONTACT INFORMATION

Head 04-5995100/5941018

Administration 04-5995101/5108/5109

Automation 04-5995117

Acquisition 04-5995111

Technical Processing 04-5995110

Circulation 04-5995113/5114

Reference & Research 04-5995118

Media Services 04-5995116

Serials 04-5995112



CLASSIFICATION SCHEME (LIBRARY OF CONGRESS)

TA	Engineering (General), Civil Engineering	TL	Aeronautics
TC	Hydraulic Engineering	TN	Mining Engineering. Metallurgy
TD	Environmental Technology	TP	Chemical Technology
TE	Highway Engineering	TS	Manufactures
TH	Building Construction	U	MILITARY SCIENCE
TJ	Mechanical Engineering and Machinery	V	NAVAL SCIENCE
TK	Electrical Engineering, Electronics, Nuclear Engineering	Z	BIBLIOGRAPHY, LIBRARY, SCIENCE, INFORMATION RESOURCES



ADVANCED MEDICAL & DENTAL INSTITUTE LIBRARY(BRANCH)



OPENING HOURS

Monday - Friday : 8.30 am - 5.10 pm
Saturday, Sunday : Closed
& Public Holiday

*Note: Service counters are closed from
12.15 noon - 2.45 pm every Friday*



CONTACT INFORMATION

Translational Knowledge and Information Centre
Advanced Medical and Dental Institute
Universiti Sains Malaysia
No. 40, Persiaran Seksyen 4/1
Bandar Putra Bertam
13200 Kepala Batas
Pulau Pinang

Tel: 04-5622888 ext. 2230 (service counter)



CLASSIFICATION SCHEME (NATIONAL LIBRARY OF MEDICINE)

PRE-CLINICAL SCIENCES

Class No.	Subject	Class No.	Subject
QS	Human Anatomy	QW	Microbiology and Immunology
QT	Physiology	QX	Parasitology
QU	Biochemistry	QY	Clinical Pathology
QV	Pharmacology	QZ	Pathology

MEDICINE AND RELATED SUBJECTS

Class No.	Subject	Class No.	Subject
W	Health Professions	WN	Radiology, Diagnostic Imaging
WA	Public Health	WO	Surgery
WB	Practice of Medicine	WP	Gynecology
WC	Communicable Diseases	WQ	Obstetrics
WD	Diorders of Systemic, Metabolic or Environmental Origin, etc.	WR	Dermatology
WE	Musculoskeletal System	WS	Pediatrics
WF	Respiratory System	WT	Geriatrics, Chronic Disease
WG	Cardiovascular System	WU	Dentistry, Oral Surgery
WH	Hermic and Lymphatic Systems	WV	Otolaryngology
WI	Digestive System	WW	Ophthalmology
WJ	Urogenital System	WX	Hospitals and Other Health Facilities
WK	Endocrine System	WY	Nursing
WL	Nervous System	WZ	History of Medicine
WM	Psychiatry		

Note: Other disciplines are cataloged under Library of Congress classification scheme

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PERPUSTAKAAN

*sebuah perpustakaan
ialah sebarang tasik tenang
di mana kebijaksanaan berkampung
dan menawarkan makna,
mengajak kita merenung ke dalam diri
ke dalam gerak alam dan tamadun.*

*minumlah air termanisnya
di taman ilmu
yang memanusiaikan.*

*muhammad
haji salleh
bukit janatun
16 april 2012*



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For Library Guide Book



☎ 04-6533710/3720

☎ 04-6571526

✉ adminlib@usm.my

🌐 www.lib.usm.my

📖 Perpustakaan Hamzah Sendut,
Universiti Sains Malaysia

📖 hamzahsendutlibrary.tumblr.com

📖 www.hamzahsendutlibrary.wordpress.com