

OUR LOCATIONS

Perpustakaan Hamzah Sendut Universiti Sains Malaysia

11800 USM, Pulau Pinang
Tel: 04-6533700 / 04-6535350
E-mail: adminlib@usm.my
Web: www.lib.usm.my

Perpustakaan Hamdan Tahir (PHT) Health Campus,

Universiti Sains Malaysia
16150 Kubang Kerian, Kota Bharu
Kelantan
Tel: 09-7671472 / 09-7671473
Faks: 09-7651823
E-mail: rujukan@kb.usm.my
Web: www.kck.usm.my/pustaka

Perpustakaan Kejuruteraan Engineering Campus

Universiti Sains Malaysia
Seri Ampangan
14300 Nibong Tebal
Pulau Pinang
Tel: 04-5995113
Faks: 04-5941019
E-mail: lbinfo@eng.usm.my
Web: <http://library.eng.usm.my>

Pusat Ilmu Translational dan Maklumat (PITM) Institut Perubatan dan Pergigian Termaju (IPPT)

Lot 4, Persiaran Seksyen 4/1
Bandar Putra Bertam
13200 Kepala Batas
Pulau Pinang
Tel: 04-5622230
Faks: 04-5622464
E-mel: perpustakaan@amdi.usm.edu.my
Laman Web: <http://kic.amdi.usm.edu.my>

Perpustakaan Pusat Teknologi Pengajaran dan Multimedia (PTPM)

Universiti Sains Malaysia
11800 USM
Pulau Pinang
Tel: 04-6533888 samb. 3220
Faks: 04-6571526
E-mel: ahmadfaris@notes.usm.my
Laman Web: <http://www.ptpm.usm.my/v2/>

Perpustakaan Pusat Islam

Universiti Sains Malaysia
11800 USM
Pulau Pinang
Tel: 04-6533888 samb. 3719
Faks: 04-6571526
E-mel: lib_pusatislam@notes.usm.my
Laman Web: www.lib.usm.my

www.lib.usm.my

PHS QUICK GUIDE



“Knowledgeable, Integrity, Progressive”

GET TO KNOW YOUR LIBRARY

The Universiti Sains Malaysia Library was established in 1969. Initially, the library operated in borrowed premises at the Malayan Teacher's Training College, Gelugor. When USM moved to its own permanent campus at Minden in 1971, the Library was housed in a heritage building which is now the University's Museum and Gallery. The main Library moved to its present three-storey building (Perpustakaan Hamzah Sendut 1) in 1979 and an additional Library building (Perpustakaan Hamzah Sendut 2) was built in 1996. On 10 Disember 2004, the Main Library was named Hamzah Sendut Library taken after the name of the first USM Vice Chancellor, Tan Sri Hamzah Sendut. Recently on 3 March 2011, a new research wing was officiated by former Vice Chancellor Profesor Tan Sri Dato' Dzulkipli Abdul Razak.

Mission

To be an Academic and Research Library that owns valuable resources and renders quality services to support Universiti Sains Malaysia as an excellent higher learning institution in teaching, learning, research, negotiation and human development which also contribute towards knowledge improvement.

Motto

Knowledgeable, Integrity, Progressive.

Library Quality Statement

Aspires to render excellent information services to fulfill the needs and satisfaction of our customers through quality practices and continuous improvements.

OPENING HOURS

During Semester 1 and 2	
Day	Time
Monday - Thursday	08:30 am - 10:30 pm
Friday	08:30 am - 12:00 noon 02:45 pm - 10:30 pm
Saturday and Sunday	09:00 am - 04:00 pm
Public Holiday	Closed

Examination Week	
Day	Time
Monday - Thursday	08:30 am - 10:30 pm
Friday	08:30 am - 12:00 noon 02:45 pm - 10:30 pm
Saturday and Sunday	09:00 am - 10:30 pm
Public Holiday	09:00 am - 04:00 pm
Main Festival	Closed

Long Distance Learning Intensive Course	
Day	Time
Monday - Thursday	08:30 am - 10:30 pm
Friday	08:30 am - 12:00 noon 02:45 pm - 10:30 pm
Saturday and Sunday	09:00 am - 04:00 pm
Public Holiday	Closed

Semester Break	
Day	Time
Monday - Thursday	08:30 am - 04:40 pm
Friday	08:30 am - 12:00 noon 02:45 pm - 04:40 pm
Saturday and Sunday	Closed
Public Holiday	Closed

Note: During Ramadhan (Fasting Month), Library will be closed from 6.30 pm until 8.00 pm.

DO'S AND DON'T @ YOUR LIBRARY

- Customers must display their smart cards upon entering the Library. Smart cards must be displayed at all time throughout their stay in the Library. These cards are not transferable
- Only registered members are allowed to enter the Library
- Customers must adhere to the Dress Code as stipulated by the University.
- Customers are required to display their smart cards to get access into Public University Libraries all around Malaysia.
- Customers are allowed to bring purses, eco bag, laptop, files and reading materials into the Library.
- Disciplinary action will be taken on any users who mutilate or damage Library property.
- All borrowed books/items must be checked out at the relevant counters before exiting the Library.
- Lost and found item can be recalled at i-Counter/Reader Advisory Desk.
- Library will not be responsible for any damage/loss of customers' belongings.
- Customers are requested to observe silence. Mobile phone must be put into silent mode in the Library premises.
- Eating and drinking is prohibited in the Library.

University Act (College and Rules 1999) Universiti Sains Malaysia Procedures (Discipline of Students) 1999 (Part II) General Discipline

General prohibition:

1) A student shall not:

- (i) contravene any instruction or requirement of the University Librarian, a member of the library staff or other library employee in respect of the use of the library, its books and other facilities in the library.

The Chief Librarian has the right to obscure users who have breached the Library rules from using the Library facilities, and if necessary to impose disciplinary charges according to the Universiti Sains Malaysia Procedures (Discipline of Students) 1999 Part II General Discipline.

LIBRARY COLLECTION

Collection		PHS	PHT	Perpustakaan Kejuruteraan	PITM	Total
Book	Title	678,735	113,442	110,117	14,748	917,042
	Copy	827,726	123,847	115,913	15,190	1,082,676
	E-book	107,731	226	6513	1233	115,703
Journal	Title (Printed)	8052	1031	652	14	9749
	Copy (Printed)	173,612	29,404	7372	139	210,527
	E-Journal	444,659	245	13	61	444,978
	CD-ROM	-	166	-	-	166
Online Databases		75	6	10	17	108
Thesis (Title)		6825	1541	373	110	8849
Audiovisual/Media(Title)		46,731	5971	7383	888	60,973
Microforms (Title)		12,816	44	-	-	12,860

--Until Disember 2011

* PHS (Perpustakaan Hamzah Sendut)
 PHT (Perpustakaan Hamdan Tahir)
 PITM(Pusat Ilmu Translasi dan Maklumat, Institut Perubatan dan Pergigian Ter maju)

USER CATEGORY AND LOAN ELIGIBILITY

Category	Open Shelf	Pusat Islam Library	Audiovisual / Media	Special Collection		Fiction	Distance Education Collection	Online Databases
				Science (24 Hours)	Non-Science (3 Hours)			
Academic Staff/ Admin	25 items (60 days)	10 items (30 days)	4 items (14 days)	1 item		2 items (60 days)	Not Allowed	Inside and Out side Campus Access
Postgraduate	25 items (60 days)	8 items (14 days)	4 items (14 days)	1 item		2 items (60 days)	Not Allowed	
Undergraduate	8 items (14 days)	2 items (14 days)	4 items (14 days)	1 item		2 items (14 days)	Not Allowed	
Distance Education Student	6 items (14 days)	6 items (14 days)	4 items (7 days)	1 item		2 items (14 days)	2 items (21 days)	
Support Staff	8 items (14 days)	10 items (30 days)	4 items (14 days)	Not Allowed		2 items (14 days)	Not Allowed	
Public/ MIDAS	4 items (14 days)	Not Allowed	Accompanied CD only	Not Allowed		Not Allowed	Not Allowed	Inside Library Access Only



COLLECTION:

Open Shelf – Rak Terbuka

Diverse collection of the following:

- Bahasa Melayu
- Fiction and Light Reading
- Reference collection
- Bound journals
- Media collection

Special Collection – Koleksi Simpanan Khas

- Red Spot Collection – text books and lecture notes recommended by lecturers.
 - Limited to academic staff, postgraduate and undergraduate students only.
 - Theses – writings, researches or studies done by USM Postgraduate students.
- Distance Learning – books and learning materials for Distance Learning students.

Microform Collection – Koleksi Mikrobentuk

Collection of Microfilm and Microfiches mainly for theses and selected newspaper cuttings. Can be borrowed from i-Counter for internal use only. Print copy or download to pendrive can be made with the charge of RM0.50 – 2.00.

Malaysiana Collection – Koleksi Malaysiana

Books and pamphlets on Malaysia, Singapore and Brunei and also magazines published in Malaysia.

USM Archive Collection – Koleksi Arkib USM

Books published by Penerbit USM, latihan ilmiah, theses by academic staff and students, staff research reports, writings on USM, working papers of seminar organised by USM and other materials on USM.

LOCATION SYMBOL

Certain Library materials are arranged according to specific identification symbols:

Monographs

Beginning Of Call No

a	Abstract and Index
b	Forbidden Book
bn	Rare Book
f	Folio size book (height = > 28 cm)
ff	Folio size book (height= > 40 cm)
m	Malay Language Collection
r	Reference Collection
rb	Limited Collection / Thesis
rbm	Malaysia Collection
Arkib	Archive Collection
H	Gerald Hawkins Collection
MHS	Muhammad Haji Salleh Collection
HST	Tun Hamdan Sheikh Tahir Collection
KPM	Southeast Asia Peranakan Collection
DAR	Vice Chancellor Collection

r
fCT103
A161
2005

r – Reference symbol
f – Folio symbol
CT103 – Class number
A161 – Author number
2005 – Publication date

SERVICES AND FACILITIES

- Loans
- Inter-library Loan
- Reader Advisory Desk
- Reference & Research Services
- OPAC/KRISALIS
- Internet Station
- WiFi/Hotspots
- Carrel Rooms
- Discussion Rooms
- Research Rooms
- Viewing Rooms
- Wireless Photocopy/Printing/Scanning
- Special Need Customers Facilities
- 24 hours Reading Area
- Lockers
- Returning Box
- Prayer Room
- Laptop Charging Area
- Handphone Usage Area

GET CONNECTED WITH US

Perpustakaan Hamzah Sendut

☎ 04-6533710/3720

📠 04-6571526

✉ adminlib@usm.my

🌐 www.lib.usm.my

📍 Perpustakaan Hamzah Sendut, Universiti Sains Malaysia

🌐 www.hamzahsendutlibrary.wordpress.com

**HAMZAH
SENDUT**